



City of Deltona
Building and Enforcement Services Department
2345 Providence Blvd
Deltona, FL, 32725
Ph (386) 878-8650 – Fax (386) 878-8651

Checklist for Residential Sheds

The following is required for submittal:

1. Permit application completed and submitted by *(one of the following)*:
 - a. Homeowner –including an Owner/Builder Statement which is signed in the permit office and notarized. (If home was purchased less than four months ago, provide a copy of the closing papers for proof of ownership.)
 - b. Licensed Contractor
2. Notice of Commencement, if the project is \$2,500.00 or greater in value.
3. Provide a “to scale” survey showing location of proposed shed indicating dimensions of the shed, include shed height, and measurements from the property lines. The survey must provide all improvements to the property, including, but not limited to: house, garage, sheds, screen rooms, pools and their decks, driveways, concrete slabs, covered patios, gazebos, and etc. (The maximum area of the lot permitted to be covered by principal and accessory buildings shall not exceed 35 percent.
4. Anchoring system.
5. Shed drawings:
 - I. Sheds 240 square feet or smaller or up to two sheds not greater than 240 square feet combined total, provide *(one of the following)*:
 - a. Owner designed drawings
 - b. DCA (Department of Community Affairs) pre-approved shed plans and letter
 - c. Manufacturer’s booklet (from kit)
 - OR**
 - II. DCA (Department of Community Affairs) sheds 241 to 700 square feet (include the following):
 - a. Pre-approved shed plans and letter
 - b. Electrical layout, *if applicable*
 - c. Siding –*scope of work and/or Florida Product Approval and installation requirements, if applicable*
 - OR**
 - III. Sheds larger than 240 square feet *(include the following)*:
 - a. Drawings; Engineered, signed and sealed, by a Florida licensed engineer, per FBC 2010, Chapter 16, which meets 130 mph wind load with a three second gust.
 - b. One set of door and window wind load calculation from the manufacturer, manufacturer’s design and installation requirements AND Florida Product Approvals for doors, windows, mullions, and garage door, *if applicable*
 - c. Truss packet, *if applicable*
 - d. Electrical layout, *if applicable*
 - e. Siding –*scope of work and/or Florida Product Approval and installation requirements, if applicable*

***Please note: Accessory sheds have a maximum height limitation of ten and one-half feet from the average finished grade to ridgeline, or ten and one-half feet from finished grade to peak on the front of the structure.

***Please note: Sheds LARGER than 240 square feet must meet the same design and façade as the principle structure, including, but not limited to, structure material, exterior finish, and roofing. Please contact the Residential Zoning Technician for additional information (386) 878-8650.

*** Residential lots greater than 20,000 square feet may have accessory structures permitted up to the maximum permitted lot coverage for buildings and impervious surfaces as appropriate. *(Design stands apply to sheds larger than 240 square feet)*

***Please note: For Commercial and Nonresidential uses in residential zoning districts, please contact Planning and Development Services at (386) 878-8600.